

**THE CORPORATION OF THE MUNICIPALITY OF  
CHATHAM-KENT**

**CHATHAM-KENT COUNCIL MEETING**

**COUNCIL CHAMBERS, CHATHAM-KENT CIVIC CENTRE**

**FEBRUARY 4, 2008**

**6:00 P.M.**

---

**1. CALL TO ORDER**

Present were: Mayor Randy Hope, Councillors Brown, Clarke, Crew, Faas, Fluker, Gilbert, Herman, King, McGregor, Parsons, Pickard, Pinsonneault, Robbins, Stirling, Sulman, Vercouteren and Weaver

Councillor Faas arrived late at 7:15 p.m.

**2. APPROVAL OF SUPPLEMENTARY AGENDA**

**3. DISCLOSURES OF PECUNIARY INTEREST (DIRECT OR  
INDIRECT) AND THE GENERAL NATURE THEREOF**

Councillor Pinsonneault declared a conflict of interest with regard to Item #10(a) - Fire Master Plan Recommendations #41 (Pumper Rescues in Volunteer Stations), Recommendation #42 (Personnel Carrier) as he is a volunteer firefighter.

Councillor Crew declared a conflict of interest with regard to Item #8(b) – Community Partnership Fund – 2008 Funding Recommendations as she is a committee member for one of the projects recommended for funding.

Councillor Gilbert declared a conflict of interest with regard to Item #8(b) – Community Partnership Fund – 2008 Funding Recommendations as she is a committee member for one of the projects recommended for funding.

Councillor Sulman declared a conflict of interest with regard to Item #9(b) – Lease Agreement with Chatham Minor Baseball Association for the Construction of a new Office/Education Centre located at Rotary Park, Community of Chatham as he is a Rotary Club member which has donated money toward this project.

Councillor Brown noted his intent to request that Item #10(b) – Project Priority List for Municipal Infrastructure Investment Initiative Grant Program be deferred to allow time for further review. The Clerk explained that Council must make a motion to bring the report forward before a motion to defer can be put forward. Councillor Gilbert requested that the agenda be followed as presented.

**4. PRESENTATION**

- (a) Presentation from Tom McCarthy, Past Chair, Community Strategic Planning Committee re Chatham-Kent Community Strategic Planning Committee Annual Report 2007 (*see attached report*)

**MUNICIPALITY OF CHATHAM-KENT**

**CORPORATE SERVICES**

**HUMAN RESOURCES**

**TO:** Mayor and Members of Council

**FROM:** Deborah Furlan  
Coordinator, Community and Corporate Strategic Plans

**DATE:** January 09, 2008

**SUBJECT:** Chatham-Kent Community Strategic Planning Committee (CSPC)  
Annual Report 2007

---

**RECOMMENDATION**

It is recommended that:

1. The CSPC Annual Report 2007 (Attachment 1) be received.

**BACKGROUND**

This is the second year that this committee has produced an annual report. The committee chose to produce their annual report for four primary reasons:

1. To communicate its accomplishments during the past year;
2. To educate community leaders and Council about its work on important issues;
3. To recognize the volunteers who give freely of their time and energy for the betterment of the community; and,
4. To serve as a historical record of the committee's progress.

**COMMENTS**

This annual report details the strategic planning challenges faced by the committee and the committee's accomplishments supporting the strategic plan's goals. A portion of the report is dedicated to acknowledging citizens, community groups, organizations, and businesses who continually work to achieve various objectives within the Community Strategic Plan. Finally, there is a section of the report that focuses on new initiatives for 2008.

Once Council has received the report, it will be available in its entirety in PDF format on the community web portal.

**COMMUNITY STRATEGIC PLAN**

The recommendations of this report have the potential to support all of the objectives and strategic directions of the Community Strategic Plan.

**CONSULTATION**

The entire CSPC committee and staff resources were consulted and agree with the recommendation in this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from this recommendation.

Prepared by:

Reviewed by:

\_\_\_\_\_  
Deborah Furlan, Coordinator  
Community & Corporate Strategic Plans  
Corporate Services

\_\_\_\_\_  
Cathy J.E.Hoffman, MPA, CHRP, CMM III  
Director, Human Resources

Reviewed by:

Reviewed by:

\_\_\_\_\_  
Mary Lou McLeod, CGA  
Acting General Manager, Corporate Services

\_\_\_\_\_  
Gerry Wolting, B. Math, CA.  
Acting Chief Administrative Officer

Mr. McCarthy presented the highlights of the Chatham-Kent Community Strategic Planning Committee Annual Report 2007. He focused on the following three key areas of emphasis for 2008:

- Move forward strongly with a civic engagement initiative with a focus on youth
- Heighten information dissemination efforts through an active speakers' bureau
- Assist the community in the organization of a cultural summit in Chatham-Kent

Councillor Parsons noted that the Community Strategic Planning Committee has worked with the Wallaceburg Community Task Force and questioned if there is transportability of a task force to other communities in Chatham-Kent. Mr. McCarthy felt that the model is most applicable when scaled to meet the needs of each community.

Councillor Robbins moved, Councillor Stirling seconded:

**“That the CSPC Annual Report 2007 be received.”**

The Mayor put the Motion

**Motion Carried**

## **5. READING OF THE MINUTES**

(a) Chatham-Kent Council minutes from its meeting held on January 28, 2008

Councillor Vercooteren moved, Councillor Pinsonneault seconded:

**“That the Chatham-Kent Council minutes from its meetings held on January 28, 2008 be approved.”**

The Mayor put the Motion

**Motion Carried**

## **6. NOTICES OF MOTION**

(a) Presentation of new Notices of Motion

Councillor Vercooteren presented a Notice of Motion regarding the installation of safety hooks in arena dressing rooms. The matter will be added to the next regular agenda for

discussion and voting on the matter.

Councillor Parsons presented a Notice of Motion regarding set back provisions for wind turbine location. The matter will be added to the next regular agenda for discussion and voting on the matter.

Councillor McGregor presented a Notice of Motion regarding Earth Hour. The matter will be added to the next regular agenda for discussion and voting on the matter.

Councillor Parsons presented a Notice of Motion regarding the licensing of card tournaments. The matter will be added to the next regular agenda for discussion and voting on the matter.

## **7. INFRASTRUCTURE AND ENGINEERING SERVICES**

(a) Notice of Motion – Councillor King re Active Transportation

Councillor King moved, Councillor Fluker seconded:

**“That administration review the safe route to school plan and return with:**

- a report to Council making recommendations on priorities for safe routes to school**
- suggest a policy which would assist with the installation of the necessary sidewalks**
- make recommendations on sources of funding for the program”**

Councillor King expressed the need for administration to look at all modes of active transportation and report back to Council on one common plan that will benefit all of Chatham-Kent to improve the health of the community at a realistic cost that everyone can afford.

Councillor Gilbert felt that a partnership should be developed with the School Boards for the implementation of this program. She also felt that the municipality is lacking a policy that ensures walking paths and trails are incorporated into all new subdivisions. She felt it is unrealistic for the municipality to be expected to fund every quality of life initiative.

Councillor Crew felt that bicycle lanes along roadways should also be included in plans for new subdivisions.

In response to a question by Councillor Robbins, the General Manager of Infrastructure and Engineering Services explained that possible sources of funding will be included in the report.

Councillor Weaver expressed concern that the notice of motion falls short on the amount of work that needs to be conducted on active transportation in the municipality.

Councillor Weaver moved an amendment, Councillor Herman seconded:

**“That the report include recommendations to enhance overall active transportation with a focus on increasing bicycle use in the community and associated financial implications and funding options.”**

Councillor Herman questioned the avenues available for active transportation besides the money set aside for community trail development. The General Manager of Infrastructure and Engineering Services explained that all avenues of funding will be explored. He noted that if Council is requesting that some funding come from the infrastructure budget, then Council would have to direct administration as to the services they are willing to cut in order to fund active transportation.

Councillor Gilbert moved an amendment, Councillor Stirling seconded:

**“That Planning Services develop a policy to incorporate bicycle and walking paths within any new plan of subdivision.”**

Councillor Brown sought clarification on Councillor Weaver’s amendment.

Councillor Fluker requested that the current policy for sidewalk development be included with the report. He explained that developers do not included sidewalks in their plan of subdivision because there are no other sidewalk systems to link to. He requested that the report back to Council include the development charges policy for sidewalks.

In response to a question by Councillor Sulman, the General Manager of Infrastructure and Engineering Services explained that any suggestions on sources of funding, can be emailed to administration.

The Mayor put the Amendment (Gilbert/Stirling)

**Amendment Carried**

The Mayor put the Amendment (Weaver/Herman)

**Amendment Carried**

The Mayor put the Motion, as amended

**Motion Carried**

(b) Notice of Motion – Councillor Stirling re List of Roads for 90 km/hr Speed Limit

Councillor Stirling moved, Councillor Vercooteren seconded:

**“That administration survey Councillors with regard to potential additions and deletions to the previously approved list of roads for 90 km/hr speed limit and bring an updated report to Council by March 31, 2008.”**

Councillor Stirling noted that legitimate concerns have been raised that development along some of the roads may make them unsuitable for speed limit increase. As well, additional roads have been suggested.

The Mayor put the Motion

**Motion Carried**

## **8. CORPORATE SERVICES**

(a) Notice of Motion – Councillor Herman re Surplus Properties

Councillor Herman moved, Councillor Stirling seconded:

**“That the property at 7476 Talbot Trail, Community of Raleigh be removed from the list of Chatham-Kent Surplus Properties and that this property be forwarded to all municipal staff including the Manager of Parks, Cemeteries and Horticulture, the General Manager of Public Utilities Commission, and the Parks and Recreation Master Plan Committee.”**

Councillor Herman explained that this is an eleven acre lake front property in the Dealtown area. She requested that Council be proactive and consider other uses for this property prior to it being sold.

Councillor Stirling requested that the General Manager of the Public Utilities Commission also be involved in the discussions regarding this property.

The Mayor put the Motion

**Motion Carried**

(b) Community Partnership Fund – 2008 Funding Recommendations

**MUNICIPALITY OF CHATHAM-KENT**

**CORPORATE SERVICES**

**FINANCIAL SERVICES**

**TO:** Mayor and Members of Council

**FROM:** Larry Najjar  
Manager, Partnership Development

**DATE:** February 11, 2008

**SUBJECT:** Community Partnership Fund – 2008 Funding Recommendations

---

**RECOMMENDATIONS**

It is recommended that:

1. 26 applications – as endorsed by the 2008 Community Partnership Fund (CPF) Review Committee - be approved under the CPF **Mainstream** component for a total of \$125,000 in funding against gross project costs of \$424,457.68.
2. 24 applications – as endorsed by the 2008 CPF Review Committee – be approved under the CPF **Festivals & Events** component for a total of \$68,575 in funding against gross project costs of \$415,227.98.

**BACKGROUND**

The Community Partnership Fund (CPF) was established by Council in 2000. It is a grant program which uses matching funding to promote community development projects within Chatham-Kent. The annual CPF program consists of two components – Mainstream and Festivals & Events. Since its inception in 2000 the CPF has leveraged \$1,660,992.20 in municipal investment into \$6,456,044.95 worth of community development projects (inclusive of the projects referred to in this report), and has encouraged widespread civic engagement and community improvement.

Since 2005 the CPF base budget has been fixed at \$150,000 – \$125,000 for the Mainstream component and \$25,000 for Festivals & Events.

However, during the 2007 budget process an additional \$50,000 was allocated to the CPF – \$25,000 in base budget funding and \$25,000 in supplementary budget funding. Of the additional \$50,000 allocated to the CPF for 2007 \$25,000 was allocated to the Festivals & Events component as a test case to gauge the community's capacity to absorb additional Festivals & Events funding. As a result, the funding available under that component doubled from \$25,000 to \$50,000 for 2007, with a corresponding increase in the grant limit per project from \$2,500 to \$5,000. Despite this increase in Festivals & Events funding in 2007 the CPF was still only able to fund 20 of the 35 applications received under this component. This test case, combined with the CPF experience since the creation of the Festivals & Events component in 2005,

demonstrates that the community has the capacity to absorb additional Festivals & Events funding.

Based upon these factors, it is the intention of the CPF Review Committee to allocate the \$25,000 increase in CPF base budget funding granted in 2007 to the Festivals & Events component and to maintain the \$5,000 grant limit under this component for the 2008 round and thereafter.

## **COMMENTS**

The 2008 round of the CPF opened in October, 2007 with a widely advertised call for applications. The application deadline was set for December 14, 2007. By the expiry of that deadline 86 applications had been received, 54 under the Mainstream component and 32 under Festivals & Events. In total, those 86 applications sought \$430,658.98 in funding against gross project costs of \$1,551,133.81.

On January 17, 21 and 23, 2008 the CPF Review Committee (CPFRC) met to review and consider each application received. As a consequence of that review 58 applications are recommended for funding (as set out in more detail below).

In conducting its review of the applications received and making the funding recommendations set out in this report the CPFRC proceeded on the assumption that it had a total of \$216,587.72 available for distribution. This sum is broken down as follows:

- \$125,000 in base funding for the Mainstream component;
- \$23,012.72 in National Child Benefit Supplement (NCBS) funding, all of which was applied to the Mainstream component (the NCBS program is described in more detail below);
- \$50,000 in base funding for the Festivals & Events component; and
- \$18,575 in accumulated roll-overs, all of which was applied to the Festivals and Events component

All told, \$148,012.72 was available for distribution under the Mainstream component (comprised of \$125,000 in base funding and \$23,012.72 in NCBS funding) and \$68,575 was available for distribution under the Festivals & Events component (comprised of \$50,000 in base funding and \$18,575 in accumulated roll-overs), and the funding recommendations made in this Report are based on those amounts.

The CPFRC recommends the 26 projects set out in Table 1 below for funding under the Mainstream component (exclusive of NCBS-funded projects) for a total of \$125,000 in funding against gross project costs of \$424,457.68

**Table 1**

### **CPF Mainstream Funding Recommendations**

No.	Name of Organization	Name Project	Project Budget (Gross)	Grant Recommended
				CPF Base Budget (\$)
<b>WARD 1</b>				
1	Concerned Citizens Committee of Wheatley and Romney	Wheatley Area Urban Reforestation	\$16,893.50	\$8,446.75
2	Royal Canadian Legion Branch 206-Tilbury	New Condenser Unit and Stacking Chairs Project	\$4,400.00	\$1,100.00

3	Tilbury Lawn Bowling Club	Facility Upgrade for Youth Promotion	\$3,040.00	\$1,000.00
4	Royal Canadian Legion Branch 465-Merlin	Bar, Coolers, Ice Machine and Ancillary Equipment Replacement	\$17,500.00	\$4,375.00
5	Merlin Senior Citizens Friendship Club	Replacement of Refrigerator and Photocopier	\$2,493.00	\$400.00
6	Merlin Parks and Recreation	Merlin Community Hall Duct Work Cleaning and Repainting Storage Barns Facility	\$3,000.00	\$400.00
	<b>Ward 1-Total Projects</b>	<b>SUBTOTALS:</b>	<b>\$47,326.50</b>	<b>\$15,721.75</b>
		<b>WARD 2</b>		
7	Blenheim-Kent Golden Eagles Gymnastics Club	Training Floor	\$15,658.00	\$7,000.00
8	Blenheim Community Golf Club	Driving Range for the Community	\$30,000.00	\$5,248.21
	<b>Ward 2 Total Projects:</b>	<b>SUBTOTALS:</b>	<b>\$45,658.00</b>	<b>\$12,248.21</b>
		<b>WARD 3</b>		
9	Optimist Club of Bothwell	Bothwell Park Tables and Deck	\$15,872.10	\$7,936.04
10	Boomtown Players	Portable Lighting for the Theatre	\$10,000.00	\$5,000.00
	<b>Ward 3-Total Projects:</b>	<b>SUBTOTALS:</b>	<b>\$25,872.10</b>	<b>\$12,936.04</b>
		<b>WARD 4</b>		
11	Dresden Squires	Community Historical Mural Painting	\$9,000.00	\$4,500.00
	<b>Ward 4-Total Projects:</b>	<b>SUBTOTALS:</b>	<b>\$9,000.00</b>	<b>\$4,500.00</b>
		<b>WARD 5</b>		
12	Royal Canadian Legion Branch 18-Wallaceburg	Handicap Accessibility and Beautification	\$10,340.00	\$2,500.00
13	Community Living Wallaceburg	Dufferin Community Gardens	\$20,000.00	\$7,500.00
	<b>Ward 5-Total Projects:</b>	<b>SUBTOTALS:</b>	<b>\$30,340.00</b>	<b>\$10,000.00</b>
		<b>WARD 6</b>		
14	Maple City Slo-Pitch League	Continuous Diamond Improvements-Thames Campus and Turner Park 2008	\$7,882.00	\$3,641.00
15	Community Living Chatham-Kent	Services Improvement Project	\$42,151.22	\$7,500.00
16	Chatham Cycling Club/Wolfe Creek BMX	Wolfe Creek BMX Facilities Upgrade 2008	\$13,250.00	\$5,000.00
17	Canadian Mental Health Association-Chatham-Kent Branch	Therapeutic Equipment for Snoezelen Room	\$17,208.00	\$6,453.00

18	Chatham Minor Baseball Association	CMBA Office and Learning Centre	\$10,000.00	\$5,000.00
19	Chatham-Kent Black Historical Society	BME Freedom Park Project	\$38,005.86	\$10,000.00
	<b>Ward 6-Total Projects:</b>	<b>SUBTOTALS:</b>	<b>\$128,497.08</b>	<b>\$37,594.00</b>
		<b>ALL WARDS</b>		
20	Ontario Senior Games Association-Chatham-Kent District 33A	2008 Senior Games	\$14,052.00	\$3,500.00
21	Historic Downtown Chatham BIA	Chatham-Kent Farmer's Market	\$36,500.00	\$10,000.00
22	Joseph Storey Architectural Conservancy	Online J.W. Storey Architectural Mapping Initiative	\$4,000.00	\$1,500.00
23	Friends of the Chatham, Dresden and Ridgetown Library	Recreational Reading for Chatham-Kent's Active Adult Population	\$6,000.00	\$3,000.00
24	Maynard Avian Rehabilitation Centre	Web Site Development and Promotional Brochure	\$2,000.00	\$1,000.00
25	Community Futures Development Corporation of Chatham-Kent	Art Space Co-op	\$33,000.00	\$7,000.00
26	Chatham-Kent Cougars Football Club	Start a Minor League for Chatham-Kent Youth Under 13	\$42,212.00	\$6,000.00
	<b>All Wards-Total Projects:</b>	<b>SUBTOTALS:</b>	<b>\$137,764.00</b>	<b>\$32,000.00</b>
	<b>Total Projects:</b>	<b>SUBTOTALS:</b>	<b>\$424,457.68</b>	<b>\$125,000.00</b>

As referred to above, \$23,012.72 from the National Child Benefit Supplement (NCBS) fund was added to the funds available for distribution under the Mainstream component. The NCBS is a provincially administered program intended to assist low income families and children. Eight applications, which meet both the CPF criteria and the NCBS program parameters, are being funded from the NCBS, for a total of \$23,012.72 in funding against gross project costs of \$68,370.44, as set out in Table 2 below.

**Table 2**

**CPF Mainstream Funding Recommendations (NCBS funding)**

No.	Name of Organization	Name Project	Project Budget (Gross)	Grant Recommended
				NCBS (\$)
1	1 <sup>st</sup> Tilbury Scouting	Roof and Soffit Repair of the Scout Hut	\$8,000.00	\$4,000.00
2	The Society of St. Vincent De Paul-St. Vincent De Paul Camp	Playground Equipment	\$11,045.00	\$5,500.00

3	Brain Injury Association of Chatham-Kent	Recreational Initiative 2008	\$3,311.58	\$1,655.79
4	Chatham Girls Minor Softball Association	Blyth Park Diamond Improvements Project	\$5,200.00	\$2,600.00
5	East Side Pride	Orville Wright Swimming Sponsorship 2008	\$3,700.00	\$1,850.00
6	Chatham-Kent Special Populations Parent Committee	Chatham-Kent Kids Get Active!	\$6,000.00	\$3,000.00
7	Kent Association of Volunteer Coordinators (KAVCO)	Youth Volunteer Initiative	\$813.86	\$406.93
8	Food Link Chatham-Kent	Community Gardens Project	\$30,300.00	\$4,000.00
<b>Total Projects:</b>		<b>SUBTOTALS:</b>	<b>\$68,370.44</b>	<b>\$23,012.72</b>

Finally, the CPFRC recommends the 24 projects set out in Table 3 below for funding under the Festivals & Events component, for a total of \$68,575 in funding against gross project costs of \$415,227.98

**Table 3**

**CPF Festivals & Events Funding Recommendations**

No.	Name of Organization	Name Project	Project Budget (Gross)	Grant Recommended
				CPF Base Budget (\$)
<b>WARD 1</b>				
1	Wheatley District Optimist Club	5 <sup>th</sup> Annual Wheatley Fish Festival	\$12,300.00	\$3,250.00
2	Wheatley Two Creeks Association	2008 Summer Concert Series	\$8,500.00	\$1,625.00
<b>Ward 1 Total Projects:</b>		<b>SUBTOTALS:</b>	<b>\$20,800.00</b>	<b>\$4,875.00</b>
<b>WARD 2</b>				
3	South Buxton Pastoral Charge	St. Andrew's United Church – 150 <sup>th</sup> Anniversary Celebrations	\$15,000.00	\$2,000.00
4	Blenheim & District Ministerial Association	Canada Day in the Park	\$6,000.00	\$1,625.00
5	Off Shore Workers Appreciation Day Committee	Chatham-Kent Off Shore Workers Appreciation Day	\$6,069.00	\$2,000.00
6	Buxton Historical Society	Labour Day Weekend Homecoming Celebration	\$12,890.00	\$2,500.00
<b>Ward 2 Total Projects:</b>		<b>SUBTOTALS:</b>	<b>\$39,959.00</b>	<b>\$8,125.00</b>
<b>WARD 3</b>				
7	Thamesville Threshing Festival Organizing Committee	2008 Thamesville Threshing Festival	\$33,155.00	\$2,500.00
<b>Ward 3-Total Projects:</b>		<b>SUBTOTALS:</b>	<b>\$33,155.00</b>	<b>\$2,500.00</b>
<b>WARD 4</b>				
8	Dresden Sidestreets Youth Centre	5 <sup>th</sup> Annual Community Street Dance	\$1,150.00	\$575.00
<b>Ward 4-Total Projects:</b>		<b>SUBTOTALS:</b>	<b>\$1,150.00</b>	<b>\$575.00</b>
<b>WARD 5</b>				
9	WAMBO	WAMBO 20 Event	\$12,663.98	\$3,250.00
10	Knights of Pythias	2008 Wallaceburg & District Santa Claus Parade	\$9,200.00	\$2,000.00

11	Selkirk History Faire	Selkirk History Faire	\$10,000.00	\$3,250.00
<b>Ward 5-Total Projects:</b>		<b>SUBTOTALS:</b>	<b>\$31,863.98</b>	<b>\$8,500.00</b>
		<b>WARD 6</b>		
12	The Polka Committee	2008 Polkas in the Park	\$13,300.00	\$3,250.00
13	Optimist Club of Chatham	Optimist Youth Festival	\$16,000.00	\$4,000.00
14	Tartan Sertoma Club of Chatham	Chatham-Kent Supreme Highland Games	\$74,000.00	\$4,000.00
15	Chatham Cycling Club/Wolfe Creek BMX	Ontario BMX O-Cup 1 & 2	\$9,900.00	\$1,250.00
16	Chatham Santa Claus Parade	2008 Chatham Santa Claus Parade	\$15,650.00	\$3,250.00
17	Chatham-Kent Youth Services Coalition (CKYSC)	1 <sup>st</sup> Annual Chatham-Kent Youth Services Conference	\$10,000.00	\$3,250.00
18	Small Town Film Festival	2008 Small Town Film Festival	\$18,000.00	\$4,000.00
19	Caribbean Canadian Festival Organizing Committee	Chatham-Kent Caribbean Canadian Festival 2008	\$15,000.00	\$3,000.00
20	Cultural Coalition of Chatham-Kent	Canada D'eh! 2008	\$35,000.00	\$3,250.00
21	Chatham-Kent Black Historical Society	John Brown Festival 2008	\$10,350.00	\$3,250.00
<b>Ward 6-Total Projects:</b>		<b>SUBTOTALS:</b>	<b>\$217,200.00</b>	<b>\$32,500.00</b>
		<b>ALL WARDS</b>		
22	Maple City Chatham Harley Owners Group (HOG)	2008 Ontario Provincial HOG Rally	\$18,400.00	\$5,000.00
23	Kent Historical Society	2008 Doors Open Chatham-Kent	\$12,000.00	\$2,500.00
24	Chatham-Kent Children's Water Festival	Festival Site Improvements	\$40,700.00	\$4,000.00
<b>All Wards Total Projects</b>		<b>SUBTOTALS:</b>	<b>\$71,100.00</b>	<b>\$11,500.00</b>
<b>Total Projects</b>			<b>\$415,227.98</b>	<b>\$68,575.00</b>

## **COMMUNITY STRATEGIC PLAN**

The recommendations in this report have the potential to support all of the objectives and strategic directions of the Community Strategic Plan.

## **CONSULTATION**

These recommendations were reviewed by the 2008 CPF Review Committee. The 2008 CPF Review Committee consists of the following members:

1. Manager, Partnership Development, Financial Services (Chair)
2. Community Development Analyst, Partnership Development, Financial Services
3. Coordinator, Community Strategic and Corporate Plans, Corporate Services
4. Financial Analyst, Corporate Services
5. Supervisor, Chatham Parks, Community and Development Services
6. Licensing Officer, Building, Licensing and Enforcement Services
7. Director, Ontario Works, Health and Family Services
8. Manager, Culture and Special Events, Community and Development Services
9. Supervisor, Horticulture
10. Supervisor, Recreation Facilities, Community and Development Services
11. Communities In Bloom Coordinator, Community and Development Services
12. Coordinator, Branch and Children's Services, Community and Development Services
13. Director, Public Works North

## **FINANCIAL IMPLICATIONS**

The financial implications of the recommendations made in this report are fully discussed in the Comments section above.

Prepared by:

Reviewed by:

\_\_\_\_\_  
Larry M. Najjar, B.J., L.L.B.  
Manager, Partnership Development

\_\_\_\_\_  
Stuart Wood, CMA  
Director, Financial Services/Treasurer

Reviewed by:

Reviewed by:

\_\_\_\_\_  
Mary Lou McLeod  
Acting General Manager  
Corporate Services

\_\_\_\_\_  
Gerry Wolting, B. Math, CA  
Acting Chief Administrative Officer

Councillors Crew and Gilbert declared a conflict of interest and removed themselves from discussion and voting on the matter.

Councillor Fluker moved, Councillor Stirling seconded:

“That

1. **26 applications – as endorsed by the 2008 Community Partnership fund (CPF) Review Committee be approved under the CPF Mainstream component for a total of \$125,000 in funding against gross project costs of \$424,457.68.**
2. **24 applications – as endorsed by the 2008 CPF Review Committee be approved under the CPF Festivals & Events component for a total of \$68,575 in funding against gross project costs of \$415,227.98.”**

The Mayor put the Motion

**Motion Carried**

## **9. COMMUNITY AND DEVELOPMENT SERVICES**

- (a) Municipal Youth Council Partnership Fund and Do-It-Yourself Program

### **MUNICIPALITY OF CHATHAM-KENT**

#### **COMMUNITY AND DEVELOPMENT SERVICES**

##### **COMMUNITY SERVICES - RECREATION PROGRAMS**

**TO:** Mayor and Members of Council

**FROM:** Shelly Arnold  
Municipal Youth Council Coordinator

**DATE:** January 22, 2008

**SUBJECT:** Municipal Youth Council Youth Partnership Fund and Do-It-Yourself Program

---

### **RECOMMENDATIONS**

It is recommended that:

1. The Municipal Youth Council Youth Partnership Fund, as outlined in this report, be approved.
2. The Municipal Youth Council Do-It-Yourself Program, as outlined in this report, be approved.
3. The General Manager of Community and Development Services be permitted to authorize grants up to \$3,000 provided that an Information Report, citing details regarding grants requested and awarded, is submitted to Council by January 31 and July 31 each year.

## **BACKGROUND**

At the June 18, 2007 Council meeting, a Notice of Motion was received to support a youth's request for financial assistance to represent Chatham-Kent at the Miss Teen Canada pageant. That request was referred to the Municipal Youth Council along with direction to develop a policy to deal with similar requests.

## **COMMENTS**

The Municipal Youth Council has developed two programs to assist youth:

### **Youth Partnership Fund**

The Youth Partnership Fund (YPF) is designed to assist individual youth with reaching goals they might not have the opportunity to achieve due to financial constraints.

Highlights of this program include:

- Financial support (up to \$3,000) for participation in workshops, conferences, capacity-building events, and special events such as pageants.
- Acceptance of applications at any time throughout the year from Chatham-Kent residents between the ages of 14 and 24 years.
- The YPF will contribute up to 50% of monies raised by the individual through their own fundraising efforts during a mutually agreed upon timeframe.
- Funds available will be dependent on the proceeds received from the previous year's Mayor's Golf Tournament. A portion of the proceeds from the event will be earmarked specifically for the Youth Partnership Fund.

Youth Partnership Fund Guidelines and Application Form can be found in Attachment A.

To date, this fund has not been publicized however one individual has benefited from it. A total of \$3,000 was donated to assist a young lady vying for Miss Teen Canada.

### **Do-It-Yourself Program**

The Do-It-Yourself Program (DIY) is designed to assist groups of youth with creating their own recreation/leisure/arts events in their communities.

Highlights of this program include:

- Grants of up to \$2,000 per project, available to groups of youth to assist in planning a youth event in their community.
- The DIY is intended solely for youth-driven initiatives; however an adult "mentor" is required.
- Acceptance of project proposals throughout the year from groups of youth between 14 and 24 years of age.
- Funded through proceeds from the Mayor's Golf Tournament.

DIY was initially launched last spring as a one-time grant program. The MYC has decided to accept applications on an on-going basis.

Two DIY projects have already been completed:

- A mural was painted on the Tilbury Memorial Pool building by a group of youth from Tilbury District High School. DIY committed \$436 to this project.
- Crew 129 and the Downtown Chatham and Wallaceburg BIAs joined with the MYC to host two outdoor movies. DIY committed \$2,400 to this project.

Well over 200 people attended each of these events.

In all instances, youth are the initiators and leads on the projects. The Do-It-Yourself Program Guidelines and Application can be found in Attachment B.

For both programs, the General Manager of Community and Development Services would be responsible for approving applications, up to \$3,000.

As well, the Municipal Youth Coordinator would be responsible for summarizing details regarding requests received and grants awarded in an Information Report to Council to be received no later than January 31 and July 31 each year.

### **Youth-Friendly Considerations**

One of the keys to successful engagement of youth is flexibility. Youth have many interests competing for their time (school, jobs, family, friends, etc.) Having pre-established application deadlines is not conducive to engaging youth at a time when they are ready and willing to be engaged. This is the reason why the program is set up to receive applications throughout the year.

Chatham-Kent aims to “Support leadership programs with a focus on youth” (Community Strategic Plan, E: Civic Engagement, E4). Implementing research-based youth-friendly practices is imperative to the successful engagement of youth.

### **COMMUNITY STRATEGIC PLAN**

The recommendations in this report support the following objectives and strategic directions:

A: Health – We are a healthy community.

A3: Promote healthy lifestyles

A4: Foster a safe and caring community

D: Culture – We are a cultural community.

D1: Celebrate and support heritage, arts, and cultural events and programs

D4: Encourage the community to embrace divergent heritage, arts, and cultural expressions

E: Civic Engagement – We are an engaged community.

E1: Identify opportunities for voluntary action and encourage, train and recognize volunteers

E3: Enhance networking and communication opportunities throughout Chatham-Kent

E4: Support leadership programs with a focus on youth

F: Learning – We are a learning community.

F4: Recognize, embrace and celebrate individual and geographic diversity

Desired Outcomes/Proposed Activities

- Promote wellness, improve lifestyle choices and expand upon healthy behaviours to build a sustainable health system
- Nurture and support volunteer activity
- Increase participation at heritage, arts, and cultural events and activities
- Increase participation by diverse groups in the heritage, arts, and culture community
- Celebrate and recognize local voluntary action
- Focus on information sharing and developing collaborative initiatives to address existing and emerging community issues and opportunities
- Build relationships within and across sectors
- Focus on succession planning within all sectors
- Develop and enhance leadership programs
- Increase youth leadership development and mentoring opportunities
- Learning opportunities are available when and where they are needed and can be accessed through a variety of means

The recommendations in this report will not adversely impact on the remainder of the Community Strategic Plan.

**CONSULTATION**

The Director, Financial Services/Treasurer was consulted and had no issues with the financial information contained in this report since both programs are operated by fundraising dollars.

**FINANCIAL IMPLICATIONS**

Funding for both programs would be provided through funds generated from the annual Mayor's Golf Tournament. A total of \$35,000 was generated in 2007.

To date, one applicant received \$3,000 through the Youth Partnership Fund and two DIY applications totalling \$2,836 were approved.

\$6,000 remains in the Youth Partnership Fund and \$12,000 remains in the DIY Program, and these funds will be carried into 2008.

Provided there are adequate funds available, the General Manager of Community and Development Services will approve applications submitted under the Youth Partnership Fund and the Do-It-Yourself Program, to a maximum of \$3,000.

Prepared by:

---

Shelly Arnold, B.A.  
Municipal Youth Council Coordinator

Reviewed by:

---

Evelyn Bish, B.A.  
Acting General Manager,  
Community and Development Services

Reviewed by:

---

Gerry Wolting, B.Math., CA  
Acting Chief Administrative Officer

Councillor Robbins moved, Councillor King seconded:

**“That**

- 1. The Municipal Youth Council Youth Partnership Fund, as outlined in this report, be approved.**
- 2. The Municipal Youth Council Do-It-Yourself Program, as outlined in this report, be approved.**
- 3. The General Manager of Community and Development Services be permitted to authorize grants up to \$3,000 provided that an Information Report, citing details regarding grants requested and awarded, is submitted to Council by January 31, and July 31 each year.”**

Councillor Weaver moved an amendment, Councillor Crew seconded:

**“That grants to an individual be no more than \$500 without the approval of Council and that the criteria for approval of grants be provided to Council.”**

Councillor Parsons sought clarification on how this program will be promoted to the Community. The Municipal Youth Council Coordinator explained that the program will be advertised on the Chatham-Kent municipal website, CK Youth website, and provide information to Guidance Councillors and youth centres.

Councillor Herman questioned if there are openings on the Municipal Youth Council. The Municipal Youth Council Coordinator explained that the Municipal Youth Council always has opportunities for youth participation. She further explained that the focus of the Municipal Youth Council this year will be the Youth Engagement Committee and promoting youth engagement throughout the community.

Councillor Herman sought clarification on the criteria for grant approval. The Municipal Youth Council Coordinator explained that the grant criteria was purposely left vague to make the application process easy. She further explained that there are measures in place to ensure that approved projects are completed according to the approved application. Councillor Herman requested that Councillors be kept apprised of projects in their area.

Councillor Fluker questioned if the same project can be funded two or three years in a row. The Municipal Youth Council Coordinator explained that new projects will take precedent, however if there is unspent money, projects that were funded in previous years could receive additional funding.

The Mayor put the Amendment

**Amendment Carried**

The Mayor put the Motion, as amended

**Motion Carried**

- (b) Lease Agreement with Chatham Minor Baseball Association for the Construction of a new Office/Education Centre located at Rotary Park, Community of Chatham

## **MUNICIPALITY OF CHATHAM-KENT**

### **COMMUNITY AND DEVELOPMENT SERVICES**

## COMMUNITY SERVICES – PARKS, CEMETERIES AND HORTICULTURE

**TO:** Mayor and Members of Council

**FROM:** Judy McIntyre  
Acting Supervisor, Chatham Parks

**DATE:** January 18, 2008

**SUBJECT:** Lease Agreement with Chatham Minor Baseball Association for the Construction of a new Office/Education Centre located at Rotary Park, Community of Chatham

---

### **RECOMMENDATION**

It is recommended that:

1. The Mayor and Clerk be authorized to enter into a ten-year lease agreement with Chatham Minor Baseball Association for the construction of an office and training centre located at Rotary Park in the Community of Chatham.

### **BACKGROUND**

In the 1950's and 1960's, Rotary Park was considered a prize jewel among baseball diamonds across Ontario. However, by the 1970s, Rotary Park became somewhat tarnished due to a deteriorating field and a crumbling grandstand.

Due to the commitment of the Rotary Club of Chatham, Chatham Minor Baseball Association (CMBA) and the Municipality of Chatham-Kent over the past 15 to 20 years, Rotary Park has been rejuvenated. Extensive renovations to both the playing field and outlying areas have transformed the Park once again into a facility to be admired.

CMBA wants to build its new home at Rotary Park so they can continue to be a major part of this great facility. They want to reaffirm their identity as a first-class youth organization.

### **COMMENTS**

CMBA has been working with the Chatham Parks Supervisor to develop the terms of a ten-year lease agreement (Attachment A) which would allow the Association to construct a building for offices and a training centre.

Presently, CMBA leases space from the Municipality at the front of Kinsmen Auditorium for its office and for storage however, CMBA has determined that this space is not adequate for their needs.

The new building would also be constructed on municipal property, to the west of the existing canteen and change-rooms, and leased to CMBA. The building would contain an office for CMBA business affairs, storage space and a large boardroom/classroom for clinics and tutorial lessons. A GIS map showing the location of the proposed building is found in Attachment B.

The new building would enable CMBA to:

- Host skill and development clinics for coaches, umpires and players
- Provide the organization with a central command centre when hosting tournaments

- Provide a location for the day-to-day operations
- Provide more storage space for equipment and player's uniforms as player registration has increased over the past five years

The estimated development cost for the building is \$75,000. CMBA would assume all costs associated with the construction of the building, maintenance, payment of utilities and insurance. CMBA has secured all the necessary funds to build the new office/education centre from fundraising and donations. The construction is anticipated to begin in the spring of 2008.

Administration will attempt to lease the existing space at the Kinsmen Auditorium. Failure to do so will result in an annual revenue loss of \$1,050. However, the December 17, 2007 Kinsmen Auditorium report identified the possibility of the loss of all front office rental space, depending upon the new design, so this loss would be factored into the Kinsmen Auditorium issue.

Therefore, it is recommended that the Mayor and Clerk be authorized to enter into a ten-year lease agreement with the Chatham Minor Baseball Association for the construction of an office and training centre located at Rotary Park in the community of Chatham.

## **COMMUNITY STRATEGIC PLAN**

The recommendation in this report supports the following objectives and strategic directions.

A: Health – We are a healthy community.

A3: Promote Healthy Lifestyles

A4: Foster a safe and caring community

B: Economy – We are a prosperous community.

B3: Maintain and enhance new and existing infrastructure to support economic and smart growth opportunities

### **Desired Outcomes**

- Nurture and support volunteer activity
- Promote wellness and improve lifestyle choices and expand upon healthy behaviours to build a sustainable health system
- Support new infrastructure investment and modernize existing infrastructure

The recommendation in this report will not adversely impact on the remainder of the Community Strategic Plan.

## **CONSULTATION**

The Technical Advisory Committee has reviewed the request and agrees with the recommendation.

Chatham Minor Baseball Association assisted in the development of the terms in the proposed lease agreement.

Rotary Club of Chatham has been consulted through the process by CMBA and is supportive of the project.

Acting Manager, Recreation Facilities has been consulted regarding the existing office and storage space at Kinsmen Auditorium.

Director, Legal Services was consulted and has reviewed the terms of the lease agreement.

### **FINANCIAL IMPLICATIONS**

There would be a revenue reduction of \$700 for 2008 and a reduction of \$1,050 every year thereafter if the space cannot be rented to other organizations.

Prepared by:

---

Judy McIntyre  
Acting Supervisor, Chatham Parks

Reviewed by:

Reviewed by:

---

Evelyn Bish, B.A.  
Acting General Manager,  
Community and Development Services

---

Gerry Wolting, B. Math, CA.  
Acting Chief Administrative Officer

Councillor Sulman declared a conflict of interest and removed himself from discussion and voting on the matter.

Councillor Crew moved, Councillor Gilbert seconded:

**“That the Mayor and Clerk be authorized to enter into a ten-year lease agreement with Chatham Minor Baseball Association for the construction of an office and training centre located at Rotary Park in the Community of Chatham.”**

Councillor Gilbert noted that some residents have raised concerns that the construction of the building in the proposed location will obstruct the view of the park from their homes. She further noted that upon visiting these homes, she agreed with the concerns. Councillor Gilbert questioned how the location for the building was chosen and what alternate locations can be considered. The Manager of Parks, Cemeteries and Horticulture explained that the proposed location was chosen due to existing utility connections. Any movement away from this location would result in extra costs to the project. Accessibility and proximity to existing amenities was also criteria used for choosing this location.

The Manager of Parks, Cemeteries and Horticulture noted that other locations have been considered; however the location proposed in the report is the preferred location.

Councillor Gilbert moved, Councillor Robbins seconded:

**“That the issue be referred to administration to identify alternate locations and associated costs.”**

The Mayor put the Motion to Refer

**Motion Defeated**

Councillor Brown sought clarification on the maintenance agreement with Chatham Minor Baseball. The Manager of Parks, Cemeteries and Horticulture explained that ongoing maintenance of the facility will be the responsibility of Chatham Minor Baseball.

Councillor Crew noted that Chatham Minor Baseball has followed the necessary steps in choosing a location. She felt that community involvement and partnerships such as this should be supported.

Mayor Hope questioned why the new building was not located closer to the existing building. He felt that concerns from the neighbours could have been mitigated with greater public consultation prior to the issue coming before Council. The Manager of Parks Cemeteries and Horticulture noted that greater public consultation will take place with future projects of this type.

The Mayor put the Motion

**Motion Carried**

Councillor Faas arrived at 7:15 p.m.

## **10. CHIEF ADMINISTRATIVE OFFICE**

- (a) Fire Master Plan Recommendations #41 (Pumper Rescues in Volunteer Stations), Recommendation #42 (Personnel Carrier)

### **MUNICIPALITY OF CHATHAM-KENT**

#### **FIRE DEPARTMENT**

**TO:** Mayor and Members of Council

**FROM:** Richard J. Arnel, Assistant Fire Chief

**DATE:** January 16, 2008

**SUBJECT:** Master Fire Plan recommendation # 41 (Pumper Rescues in Volunteer Stations), recommendation # 42 (Personnel Carrier)

---

#### **RECOMMENDATIONS**

It is recommended that:

1. The continuation of the present Fire Vehicle Replacement program be approved.
2. Master Fire Plan recommendations #41 and #42 not be considered by Council for implementation.

#### **BACKGROUND**

At the Council meeting of September 10, 2007, Powell & Associates presented the final Master Fire Plan (MFP). The following motions were carried:

1. The Fire Master Plan as presented by consultants Tom Powell and Cyril Hare be received.
2. All recommendations contained within the Fire Master Plan be taken into consideration, and referenced specifically at a special meeting of Council, while planning for the 2008 Budget and subsequent proposed changes to the Chatham-Kent Fire Department over the next five years to ten years.

3. Administration be directed to develop an Implementation Plan from the recommendations of the Master Fire Plan.

At the September 24, 2007, Council meeting, Fleet Services brought forward a report outlining replacement of fire vehicles for the year 2007. This report originally included the following rescue vehicles:

- Rescue Unit 85FD022 (located at Station 6 Dresden)
- Rescue Unit 84FD070 (located at Station 12 North Harwich)
- Rescue Unit 85FD079 (located at Station 16 Raleigh South)

The above vehicles were excluded from the replacement list due to Master Fire Plan recommendations for vehicles, specifically, that Pumper Rescue Units be provided in the volunteer division instead of providing separate Pumpers and Heavy Rescue Units.

### **COMMENTS**

These two Master Fire Plan recommendations result from issues and concerns raised during stakeholder meetings, noted risks and hazards within the Municipality, and review of the Chatham-Kent Fire Department as a whole.

Table A below indicates the present replacement schedule.

**TABLE A**

Vehicle Type	Cubic feet of storage	Seating availability	Cost	Driver's Licence required	Replacement Schedule
Pumper	260.0	5	\$250,000	DZ	20 Years
Tanker - single axle	75.0	2	\$190,000	DZ	20 Years
Rescue - 18' walk-in	373.5	5	\$190,000	DZ	20 Years
Totals	708.5	12	\$630,000		

Table B indicates the proposed replacement schedule from the Master Fire Plan:

**TABLE B**

Vehicle Type	Cubic feet of storage	Seating availability	Cost	Driver's Licence required	Replacement Schedule
Pumper Rescue	306.0	5	\$255,000	DZ	20 Years
Tanker - tandem axle	75.0	2	\$229,000	DZ	20 Years
15- Person Van	0.0	15	66,000*	F	7 - 10 Years
Increased cost driver licence			\$51,000		
Totals	381.0	22	\$601,000		

\*As lifecycle for van is 10 years versus 20 years for normal fire apparatus, we have adjusted cost to reflect this.

The differences between the present replacement schedule and that of the Master Fire Plan are as follows:

	Table A (present)	Table B (MFP)	Difference
Storage	<b>708.5</b>	<b>381</b>	<b>-327.5</b>
Seating Capacity	<b>12</b>	<b>22</b>	<b>10</b>
Cost	<b>\$630,000</b>	<b>\$601,000</b>	<b>-\$29,000</b>
Water	<b>2,500</b>	<b>3,000</b>	<b>500</b>
Required driver licence.	<b>DZ</b>	<b>DZ &amp; F</b>	<b>F</b>

The positive impacts of the Master Fire Plan recommendations are:

- Seating capacity will increase by 10 personnel.
- Overall cost of vehicles will decrease by \$29,000.
- Increased total water capacity of 500 gallons.

The negative impacts of the Master Fire Plan recommendations are:

- There will be a loss of approximately 337 cubic feet of compartment space on the vehicles.
- Personnel would have to upgrade drivers licence to include Class F.
- There will be a 10,000 lbs increase in weight of the tanker due to increased size of tank. This may be a concern in rural areas for being able to cross bridges and entering farm properties.
- Replacement schedule would decrease to 7 -10 years for the van.
- Vehicles will have to be driven back and forth to transport equipment, increasing risk.
- Transport vans have a greater risk of rollover accidents. (see note below).




**Note:**

The U. S. National Highway Traffic Safety Administration has reported that 15 passenger vans handle similarly to large sport utility vehicles when loaded. Once these vehicles are loaded their handling characteristics significantly change and they have a 70% greater chance of rolling over in the event of an accident. It has been determined that they are difficult to handle, prone to over-steering and loss of control. They are unstable when loaded, leading to deadly rollover crashes. These vehicles are not crashworthy, resulting in deaths that should otherwise have been easily survivable.

In addition, the U.S. National Highway Traffic Safety Administration notes that 29 states in the U.S. have ruled that school districts CANNOT use non-conforming buses to transport school children, and most others have legislation pending.

The chart below has been produced by the NHTSA regarding rollover ratios:

## **LOADED VANS AT GREATER RISK TO ROLL**

<i>Passengers</i>	<i>Crashes</i>	<i>Rollovers</i>	<i>Rollover Ratio *</i>
<b>Less than 5</b>	<b>1,815</b>	<b>224</b>	 <b>12.3%</b>
<b>5 - 9</b>	<b>77</b>	<b>16</b>	 <b>20.8%</b>
<b>More than 9</b>	<b>65</b>	<b>23</b>	 <b>35.4%</b>

*\* percentage of crashes that are rollovers*

Source: National Highway Traffic Safety Administration

Once the van does overturn, its occupants are exposed to even greater hazards than those of most vehicles:

- Lack of structural integrity that could protect the passenger compartment from collapse or intrusion.
- Inadequate crash padding that could protect passengers from being thrown against hard surfaces.
- Lack of laminated side windows that might “cushion” someone thrown against them rather than shatter and permit ejection.

### **COMMUNITY STRATEGIC PLAN**

The recommendations in this report support the following objectives and strategic directions:

- A: Health – We are a healthy community
  - A4 Foster a safe and caring community
- E: Civic Engagement – We are an engaged community
  - E3 Enhance networking and communication opportunities throughout Chatham Kent.

#### **Desired outcomes**

- Continue to encourage cooperative efforts among our police, fire, ambulance, 911, inspections, disaster service providers and community members.
- Focus on information sharing and developing collaborative initiatives to address existing and emerging community issues and opportunities.

The recommendations will not adversely impact on the remainder of the Community Strategic Plan.

### **CONSULTATION**

- The Fire Chief was consulted and concurred with the course of action outlined in this report.
- The Fleet Manager was consulted and concurred with the course of action outlined in this report.
- Fire Department consulted with Fort Garry Fire Trucks, Carrier Emergency Vehicles for estimates on vehicles.

## **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from this report. All Fire Department vehicles are part of the Fleet Vehicle Replacement program.

Prepared by:

Reviewed by:

---

Richard J. Arnel  
Assistant Chief

---

Robert J. Crawford  
Fire Chief

Reviewed by:

---

Gerry Wolting, B.Math., CA  
Acting Chief Administrative Officer

Councillor Pinsonneault declared a conflict of interest and removed himself from discussion and voting on the matter.

Councillor King moved, Councillor McGregor seconded:

**“That**

- 1. The continuation of the presented Fire Vehicle Replacement program be approved.**
- 2. Master Fire Plan recommendations #41 and #42 not be considered by Council for implementation.”**

The Mayor put the Motion

**Motion Carried**

(b) Project Priority List for Municipal Infrastructure Investment Initiative Grant Program

### **MUNICIPALITY OF CHATHAM-KENT**

#### **CHIEF ADMINISTRATIVE OFFICE**

**TO:** Mayor and Members of Council

**FROM:** Gerry Wolting, B. Math, CA  
Acting Chief Administrative Officer

**DATE:** January 28, 2008

**SUBJECT:** Project Priority List for Municipal Infrastructure Investment Initiative  
Grant Program

---

## **RECOMMENDATIONS**

It is recommended that:

1. Administration be authorized to submit a \$7.0 million application under the Municipal Infrastructure Investment Initiative (MIII) in respect of the Capitol Theatre.

2. Administration be authorized to enter into such agreements as outlined in this report to transfer ownership of the Capitol Theatre to the Municipality, with all associated costs to be borne by the Capitol Theatre Association.

## **BACKGROUND**

The province recently announced the new Municipal Infrastructure Investment Initiative (MIII) – a one-time \$300 million grant program that supports investments in local infrastructure projects. The objective of the MIII is to direct new infrastructure funding to support the construction or renewal of municipally owned infrastructure assets.

Grants under the MIII will be awarded based on applications evaluated on a competitive basis against the criteria outlined by the province for this funding program. Capital investments in all types of municipally owned infrastructure are eligible for funding, except for public transit, which is being supported through other provincial initiatives. Municipalities have significant discretion to seek funding for their local priorities. No preference will be given to applications in one category over another.

Under the MIII, municipalities can apply for up to 100% of the project costs and successful applicants will receive exactly the grant amount requested (i.e. each application will either be completely successful or completely unsuccessful). There is no requirement for the municipality to match the funding awarded under this program. Both rehabilitation/renewal and new construction projects are eligible for funding under this initiative.

Eligible infrastructure categories under the MIII include:

- Water
- Wastewater
- Roads
- Bridges
- Solid waste management
- Long-term care facilities
- Social housing
- Culture (including libraries)
- Tourism
- Recreation

Other types of municipally owned infrastructure (i.e. docks, flood control infrastructure, accessibility improvements) are also eligible. The province has specifically adopted a broad approach to eligible investments in recognition of the fact that municipalities have many types of infrastructure needs and require the discretion to identify their own priorities for their MIII application. **Only one project will be considered from each eligible municipality. The deadline for applications is 5:00 p.m. (EST) on Friday, February 15, 2008.**

In order to be eligible for funding under the MIII, a project must be “construction ready”. For a project to be deemed construction ready the applicant municipality must have completed, or be in position to soon complete, all required studies and approval processes (such as environmental assessments) to allow the project to proceed to tendering and construction.

Projects will not be eligible if construction work (i.e. physical changes to land or buildings above or below ground level) has started prior to the approval of the funding application. Project-related studies, including planning, feasibility and environmental assessment (EA) studies, will not be eligible for funding under the MIII. Operating costs of municipally owned infrastructure assets will also be ineligible for funding under this program.

Under the MIII, projects will be selected for funding through a competitive, merit-based evaluation process. That evaluation will be conducted in two stages. The first stage of the evaluation is a compliance review to determine if the application meets the basic eligibility requirements of the MIII. This compliance review will be based on:

- Submission of a complete application
- Project meets the eligibility criteria as defined in the MIII program guideline
- Project has not already started construction
- Submission of a council by-law in support of the application.

All applications deemed compliant after the first stage review will be considered candidates for funding and will be evaluated further. The second stage of the evaluation process will be used to determine which applications will receive MIII funding. The criteria to be used in the second stage are as follows:

- Construction readiness
- Alignment with provincial policy objectives
- Benefits of the project to the community, region and province, including:
  - Economic or commercial benefits, including benefits to economically depressed areas of Ontario
  - Environmental or sustainability benefits
  - Health and safety benefits
  - Social and community benefits
- Demonstration that the project helps to implement a council-adopted plan or strategy
- Regional distribution of projects around the province.

Under the MIII guidelines, particular consideration will be given to projects which have not previously received provincial government funding.

## **COMMENTS**

Municipal staff consisting of members of the Executive Management Team, Senior Management Team and Project Managers have met to identify, review and rank projects that satisfy the eligibility requirements of the MIII program.

As a consequence of that review, 13 projects were identified as candidates for a Chatham-Kent application to the MIII program. Those 13 projects were further considered by the Executive Management Team, which broke them down into 3 categories (buildings; water/wastewater; and bridges) and evaluated them against the criteria being used by the province. As a result of that evaluation, the Capitol Theatre and the Gable Rees Rotary Pool were identified as the priority projects for Chatham-Kent. Attachment "A" sets out the results of the EMT project ranking exercise.

Administration has investigated the possibility of "bundling" the Capitol Theatre and the Gable Rees Rotary Pool projects together under a single MIII application. Those investigations have determined that such "bundling" would not meet the province's criteria and would disentitle such application from further consideration. Given the relatively modest funding required to complete the project (versus the funding available under the MIII), a stand-alone Gable Rees Rotary Pool application is not recommended.

In addition to the projects listed in Attachment "A", EMT considered the possibility of submitting an application relating to the CSX rail line. However, it was determined that that project would not be eligible for funding under the MIII, as the Municipality will not own the rail line at the province's deadline date of February 15, 2008.

## **Capitol Theatre**

Approximately \$7.0 million is required to complete construction of the Capitol Theatre. The MIII specifically extends to municipally owned cultural assets and imposes no cap on the amount of funding which can be requested.

Regarding the size of the recommended grant request, administration has undertaken a review of previous, comparable, provincial infrastructure funding programs. As an example, under the 2007 Rural Infrastructure Investment Initiative, a \$140 million grant program, 9 grants between \$2 million and \$5 million were awarded, including 4 grants over \$3 million. In addition, numerous municipalities received grants which, when broken down on a per capita basis, totaled between \$200 and \$900 per capita. In this context, a \$7 million request by Chatham-Kent under the MIII would be consistent with previous provincial infrastructure grant practice in absolute dollar terms and, at \$65 per capita, would be well within acceptable provincial infrastructure funding parameters.

In order for the Capitol Theatre to be considered for funding under the MIII, ownership will have to be transferred to the Municipality. **Under the MIII program guidelines, that ownership transfer would have to be completed by February 15, 2008.** In transferring ownership, a number of issues will have to be addressed, including the following:

- Payment of land transfer taxes;
- Negotiating operating agreements which insulate the Municipality from responsibility for operating shortfalls, should they occur. These agreements would be subject to Council's approval.

Administration has consulted with the Capitol Theatre Association. As a result, they held a special board meeting to facilitate the proposed application. The Board enthusiastically endorsed the proposal and asked that the following points be addressed when finalizing the necessary agreements:

1. That all naming opportunities sold to date, including seat sponsorships be honoured.
2. That the CCTA continue to have the right to raise funds by pursuing other naming opportunities and that those funds already committed through outstanding pledge payments accrue to the CCTA.
3. That the CCTA act as the principal project managers in the design, budget and execution of the reconstruction process and that the project proceeds based on the design developed to date including the construction of the fly tower.
4. That in consideration of the potential interest of the Municipality in the management of the Capitol, the Board of the CCTA will reserve a designated Board seat for a representative of Municipal Council to act as a regular voting member of the Board.
5. That the CCTA will be allowed to continue working with the MTCU and Job Creation participants in completing the decorative work required for the completion of the theatre as has been the case with this project since its inception.
6. That in the event that the Municipality is unable to commence construction within a mutually agreed upon time frame, the ownership of the Capitol revert to the CCTA.

This project has been ongoing for a number of years and its proponents have struggled to raise the funds necessary for completion from traditional funding sources. The completion of the Capitol Theatre will have a substantial impact on the quality of life for residents across Chatham-Kent. In addition, it is expected to draw substantial numbers of tourists to the community and to accelerate the renaissance of Chatham's downtown core.

If accepted by Council the recommendations made above would necessitate the transfer of ownership of a significant property in the community of Chatham. While such recommendations (i.e. recommendations dealing with property matters) would normally be brought forward in closed session, the unique nature of the contemplated transaction and the close working relationship between the Municipality and the Capitol Theatre substantially dilute the normal rationale for treating such matters as confidential. It was determined that the strong community interest in the Capitol Theatre outweighed any potential confidentiality concerns, and the decision was therefore made to bring this report forward in open session.

### **Other Ranked Projects**

In order to provide Council with the information necessary to properly consider the recommendations in this report, Attachment “B” provides project summaries for the projects considered by EMT and ranked below the Capitol Theatre. Attachment “B” does not refer to the fire stations, as they are not construction ready and are therefore not eligible for funding under the MIII.

### **COMMUNITY STRATEGIC PLAN**

The recommendations in this report support the following objectives and strategic directions:

A: Health – We are a healthy community.

B: Economy – We are a prosperous community.

D: Culture – We are a cultural community.

E: Civic Engagement – We are an engaged community.

F: Learning

The recommendations in this report also support Council’s Strategic Directions, the recently received Economic Development Strategy and the recently received Cultural Strategy.

### **CONSULTATION**

Municipal projects were reviewed and prioritized by the General Manager, Infrastructure and Engineering Services, the General Manager and Senior Level PUC Advisor of Water and Wastewater Services, the Director, Engineering and Transportation, Infrastructure and Engineering Services, Manager, Infrastructure and Transportation Engineering, Infrastructure and Engineering Services, and the Manager, Infrastructure and Development Engineering, Infrastructure and Engineering Services. The Manager, Partnership Development was consulted regarding the terms of the MIII program. The Acting Manager, Recreation Facilities was consulted regarding the Gable Rees Rotary Pool. Projects meeting the threshold MIII criteria were reviewed and ranked by EMT.

### **FINANCIAL IMPLICATIONS**

The financial implications of the recommendations made in this report are set out above.

Prepared by:

---

Gerry Wolting, B. Math, CA  
Acting Chief Administrative Officer

<b>MIII Chatham-Kent Evaluation Matrix</b>			
<b>Rank</b>	<b>Project/Category</b>	<b>Cost</b>	<b>Construction Ready</b>
1	Capitol Theatre -- Building	\$7.0 million	YES
1	Gable Rees Rotary Pool – Building	\$ .7 million	YES
2	Bothwell Sewers and Bothwell/Thamesville Water – Water and Wastewater	\$15.5 million	YES
3	Dresden Storm Sewer Upgrades – Wastewater	\$2.7 million	YES
3	Ridgetown Wastewater Treatment Plant -- Wastewater	\$9.0 million	YES
3	Moraviantown Bridge Queens Line/Raleigh Plains Bridge Queens Line/Gov. Drain Bridge	\$2.8 million (total for the 3 bridges)	YES
4	Chatham-Kent Firehalls (4)	Unknown	NO

#### Attachment “A”

\* The above rankings were determined based upon the provincial MIII criteria as set out at page 3 of this Report.

#### Attachment “B”

### **Bothwell Sanitary Sewers and Water Supply**

#### **Sanitary Sewers**

The community of Bothwell does not have communal sewerage works (collection and treatment). Sewage disposal continues to be provided by individual on-site septic systems. Studies dating back to the 1960’s have revealed problems with aging and failing septic systems, inadequately sized properties for effective leaching bed disposal and elevated water tables. Sampling of groundwater, stormwater catchbasins and ditches indicated the presence of bacterial contamination of the groundwater and stormwater from sewage.

Recommendations for communal water supply and sewage treatment were made in the 1960’s, 1970’s, 1980’s and 1990’s. In response to this, in 1995 a municipal water supply system was extended to the community of Bothwell with the intent that wastewater collection and treatment would be implemented in the future. While the construction of a new water supply system protected the residents of Bothwell from contaminated drinking water, it did not address ongoing contamination of the natural environment (groundwater and surface water).

A detailed review of the sewage collection system options identified a conventional gravity sewer as the preferred alternative. This type of system has low annual maintenance requirements and costs and best accommodates future sewer connections, including those of greater depth.

A detailed review of the treatment options resulted in the recommendation that the sewage collected be pumped to Thamesville for treatment at the existing municipal treatment plant. Pumping to Thamesville was determined to be a feasible option due to the availability of existing capacity and the fact that the facility is under the control of the Municipality of Chatham-Kent. A preliminary assessment of the existing facility was conducted to determine the potential implications of co-treating Bothwell sewage at the existing facility. A number of facility upgrades would be required to bring the 25-year-old facility up to current standards.

It is estimated that the total capital cost of pumping Bothwell sewage to Thamesville for co-treatment is \$6.6 million and the increase in annual operating costs would be approximately \$78,000. The pumping to Thamesville alternative provides some opportunity for operating cost savings since there will be only one STP to operate.

The current estimate for the total project is \$13,000,000. This figure includes the cost of the full upgrades to the Thamesville Water Pollution Control Plant (WPCP) which are estimated at approximately \$1,600,000.

### Water Supply

The current water supply for the community of Bothwell is purchased from Southwest Middlesex Utilities. The PUC purchases this water from Southwest at a higher rate and charges the customers the current C-K water rate which is substantially lower. The water rates from Southwest Middlesex have increased significantly over the last 6 years.

The Master Plan for Water and Wastewater recognizes the need to eventually supply Bothwell and the Moravian of the Thames areas with potable water from a C-K supply. The preferred solution includes servicing this area from the South Chatham-Kent WTP via a transmission main line from Blenheim, through Ridgetown to Thamesville and then to Bothwell. The estimated cost of the entire project is \$2.5 million. Dillon Consulting Limited has completed the engineering for the Thamesville Water Supply and has completed a preliminary review for the servicing of the Moravian of the Thames.

The direct cost impact to the PUC and rate payers would be \$1,500,000. The remainder would be recovered through localized assessment and partnership with the Moravian of the Thames unless funding was received.

### Sanitary and Water Project

The project estimated costs are listed in the following table.

<b>Project Component</b>	<b>Estimated Cost</b>
Assessable Cost Per Connection	\$13,900
PUC Cost	\$6,670,000
Total Sanitary Cost	\$13,000,000
Total Watermain Cost	\$2,500,000
<b>Total Cost to PUC and Rate Payers</b>	<b>\$15,500,000</b>

It is important to note that the Bothwell Sanitary Sewers Project previously was denied funding under the Canada-Ontario Municipal Rural Infrastructure Fund (COMRIF) 1 program. As well, the public does not have confidence in the current study completed and as such, Council requested that additional water sampling be conducted before Council approval for this project is given.

### Dresden Storm Sewer Upgrades

The Dresden Northwest Quadrant Storm Sewer Upgrades project consists of the installation of new storm sewers, including catch basins for road drainage and private drain connections, along with the replacement upgrades of new water mains including fire hydrants and services.

The total water funding required for this project is \$0.7 million with the additional \$2.0 million required for the storm sewers. These projects were being funded from their respective lifecycle budgets. However, due to budget constraints and priorities these projects are currently being moved forward through a multi-year and phasing of construction approach. The first phase of construction commenced in 2007 and the \$2.7 million is the additional funding required for the remaining 3 phases. Grant funding would allow for expediting construction to minimize the construction impacts and inconvenience to area residents.

The northwest quadrant of the community of Dresden has historically experienced flooding and poor drainage caused by fluctuating water levels in the Sydenham River, heavy rainfall events and an inadequate storm sewer system.

The former Town of Dresden had investigated the problem and initiated improvements prior to amalgamation with the installation of a new 900mm storm sewer along James Street and a 900mm outlet to the Sydenham River south of James Street at Camden Street, along with some storm sewer branches. Aside from this infrastructure, this area is serviced by additional undersized storm sewers and tile drains including approximately six outlets ranging in size from 200mm to 400mm, which cannot provide adequate drainage. Some of these outlets cross private lands without easement designations and are under buildings in some instances.

Dillon Consulting was retained to complete a study of this area to investigate the existing drainage and provide recommendations on improvements required. Dillon has also completed a Schedule 'B' Class Environmental Assessment (EA) process to construct a new outfall to service the southeast half of the northwest quadrant. In addition, Dillon has already completed a majority of the design and this project could be tendered by late spring of 2008, with construction completion by fall of 2008.

### **Ridgetown Wastewater Treatment Plant**

The Municipality is proposing to upgrade and expand the Ridgetown Sewage Treatment Lagoons in order to service current and future growth within the community of Ridgetown. The current Sewage Treatment Lagoon System is in non-compliance with its Certificate of Approval (C of A). Limitations in storage capacity are also being experienced with the current treatment facility. The Municipality is considering the replacement of the existing sewage treatment facility with a conventional sewage treatment plant capable of meeting the 20-year growth projections in the community of Ridgetown.

The current treatment facility is operating at approximately 85% to 90% on an average daily basis and is experiencing constraints in terms of its effluent discharge quality. As a result of the limitations in its hydraulic capacity, a minimal amount of additional growth will be permitted within the community of Ridgetown prior to the need to implement a development freeze throughout the community.

On January 10, 2007, the federal and provincial governments announced that this project will receive a total of \$5,333,332 under the COMRIF program towards eligible costs for the upgrade of the Ridgetown Wastewater Treatment Plant. The eligible costs for the COMRIF grant total \$8 million and relate exclusively to expenses for upgrading, not due to growth. The COMRIF funding amounts to two-thirds of this \$8 million figure. Costs to expand for future growth were not eligible for COMRIF funding.

Associated Engineering Ltd. / Todgham & Case Associates Inc. (Associated) was retained in February 2007 to undertake the Municipal Class Environmental Assessment (Class EA) as well as the preliminary design, detailed design and construction administration for the project. Associated have completed the Pre-Detailed Design Report.

At the Chatham-Kent Public Utilities Commission meeting on May 24<sup>th</sup>, 2007 the Commission approved the Environmental Study Report (ESR) for the proposed Ridgetown Wastewater Treatment Plant (WWTP).

The planning and design process for this project has been conducted according to the requirements for a "Schedule C" project as identified in the Municipal Engineers Association's Class EA document. The Class EA document specifies a five-phase process to be followed. The first four phases have been completed and the project is in phase five now, which includes detailed design, tendering, construction and environmental monitoring of the project.

The Ridgetown Wastewater Treatment Plant (WWTP) project involves the following:

- Upgrade to the existing sanitary pumping station
- New mechanical wastewater treatment plant
- New site services (potable water, roadway, fencing) for the new plant
- Decommissioning of some existing lagoon cells

The latest cost estimate, based on detailed information contained in the Pre-Detailed Design Report, is \$14,400,000. Currently there is a shortfall of \$9,066,668 that will have to be carried by the PUC to fund this project.

Project Component	Estimated Cost
Total Project Cost	\$14,400,000
COMRIF 3 Funding	\$5,333,332
<b>Total Cost to PUC</b>	<b>\$9,066,668</b>

As noted above, the Ridgetown Wastewater Treatment Plant Project did receive funding through the COMRIF program. While the MIII program guidelines permit funding under the MIII for projects that have received COMRIF funding, those guidelines state that particular consideration will be given to projects that have not previously received any provincial government (including COMRIF) funding.

### **Bridges**

The bridge projects recommended by the Infrastructure and Engineering Services division, and reviewed and ranked by EMT, were as follows:

- Moraviantown Bridge over Thames River, Deck Replacement (\$1.3 million)
- Queens Line over Raleigh Plains Drain, Deck Replacement (\$1.0 million)
- Queens Line over Government Drain, ½ Parapet Wall Replacement (\$.5 million).

All of these projects are construction ready.

Councillor Pickard moved, Councillor Clarke seconded:

**"That**

**1. Administration be authorized to submit a \$7.0 million application under the Municipal Infrastructure Investment Initiative (MIII) in respect of the Capitol Theatre.**

**2. Administration be authorized to enter into such agreements as outlined in**

**this report to transfer ownership of the Capitol Theatre to the Municipality, with all associated costs to be born by the Capitol Theatre Association.”**

**3. That two Councillors be appointed to the Capital Theatre Association.**

Councillor Brown felt that additional time is required for Council to review the information provided by administration and obtain public input.

Councillor Brown moved, Councillor Vercouteren seconded:

**“That the report be deferred either until the next Council meeting or a special meeting of Council prior to the funding application deadline.”**

The Acting Chief Administrative Officer explained that the deadline for the application is February 15, 2008 and in order to prepare a quality application based on Council’s decision, administration will need the time remaining before the deadline. The Municipal Clerk explained that notice must be given 72 hours prior to a special meeting of Council.

The Mayor put the Motion to defer

**Motion Defeated**

Councillor Clarke remarked on the number of people that have dedicated time and money to the Chatham Capitol Theatre. He felt that abandoning this project and letting all the hard work and donations fall by the wayside is not an option. He felt that a major cultural facility such as this can become part of an economic development initiative to revitalize Chatham-Kent.

Councillor Fluker noted that there were specific terms he would like to see included in the operating agreement with the Capitol Theatre, however he felt it was important to vote on the recommendations prior to bringing these conditions forward. The Acting Chief Administrative Officer explained that the intent of administration was to come back with an agreement based on the principles outlined in the report.

Councillor Pickard felt that this is an opportunity for Council to show the citizens of Chatham-Kent what can be accomplished and **to forge a new history** for Chatham-Kent and the Capitol Theatre.

In response to a question by Councillor Pinsonneault, the Acting Chief Administrative Officer explained that he posed the question regarding different phases of construction being eligible for funding to some of the people that will be sitting on the selection criteria team which is the first phase of the evaluation process.

Councillor Pinsonneault questioned who would control the finances for the Capitol Theatre if the recommendations are approved. The Acting Chief Administrative Officer explained that the operating agreement will address that issue; however the Capitol Theatre Association has requested to maintain design guidelines and access to fundraising. Councillor Pinsonneault expressed concern that if the project is not funded, taxpayers will ultimately be responsible for completing this project. The Acting Chief Administrative Officer explained that if the funding proposal is unsuccessful, the ownership of the Capitol Theatre will revert back to the CCTA. Alternately, if the funding proposal is successful, the regulations attached to the funding would have to be adhered to.

Councillor Pinsonneault expressed concern that taking ownership of the Capitol Theatre for the purpose of receiving funding was misleading to the Provincial government. He requested a recorded vote.

Councillor Vercouteren questioned if the Capitol Theatre had received previous funding from the Provincial government. The Acting Chief Administrative Officer explained that

the Capitol Theatre has received minimal provincial funding; the majority of the funding has come from the Federal government.

In response to a question by Councillor Vercouteren, the Acting Chief Administrative Officer noted that all associated costs are to be born by the CCTA. Councillor Vercouteren noted that normally Council would receive a consultants report prior to entering into an agreement of this magnitude and felt that additional information is required prior to making a decision.

Councillor Crew sought clarification on who would direct the spending of the grant funding if it is received. She also requested a copy of the Capitol Theatre business plan.

In response to a question by Councillor Crew, the Acting Chief Administrative Officer explained that the intent of the recommendation is to keep the ownership of the Capitol Theatre separate from the adjacent building.

Councillor Sulman questioned what projects were completed with the RIII funding received last year. The General Manager of the Public Utilities Commission explained that the funding was used for bridge structure repairs and the widening of St. Clair Street.

Councillor Sulman asked if any municipal tax dollars will go to the Capitol Theatre as a result of approving the recommendations. The Acting Chief Administrative Officer explained that the Capitol Theatre will receive no municipal tax dollars as a result of these recommendations. He further clarified that these recommendations will not limit the municipality from applying for future infrastructure funding.

In response to a question by Councillor Sulman, the Acting Chief Administrative Officer noted it was felt that the Capitol Theatre is the best fit for funding based on the criteria; however if Council chooses not to support the recommendations, administration would encourage Council to choose another option.

Councillor Parsons questioned if the operating plan for the Capitol Theater shows an opportunity for the theatre to break even or if there is a plan in place to mitigate the potential losses. The Acting Chief Administrative Officer explained that the existing business shows a break even opportunity, with certain debt servicing costs.

In response to a question by Councillor Parsons, the Acting Chief Administrative Officer explained that figures from an August 2007 report were used to calculate the grant application amount.

Councillor Parsons noted that there is little support for this project from the constituents in his ward; however the fact that there are no taxpayer dollars involved and that having a completed theatre will directly or indirectly benefit all the communities in Chatham-Kent, he is compelled to support the recommendations.

Councillor Weaver felt that completing the Capitol Theatre will retain current and attract new citizens to Chatham-Kent.

In response to a question from Councillor Gilbert, the Acting Chief Administrative Officer confirmed that this project would be subject to the Municipality of Chatham-Kent's procurement policies. Councillor Gilbert noted that these types of cultural projects are high on the strategy list with the Provincial government. She further noted the investments in the Chatham downtown, in anticipation of the completion of the Capitol Theatre.

Councillor Brown expressed concern that the grant money would be used to pay off debt. The Acting Chief Administrative Officer explained that a grant cannot be used to

pay off debt. It is anticipated that a successful grant application will breathe new life into this project and the Chatham Capitol Theater Association will be able to fundraise the money needed to eliminate any existing debt.

Councillor Brown felt that there are other projects that he feels, take precedent over the Capitol Theatre. He noted that the majority of the constituents in his ward are not in favour of this project and therefore he could not support the recommendations.

Councillor King commented on the increased opportunities for economic development that will result from the completion of the Capitol Theatre.

Councillor Robbins noted his support of the recommendations as the project would not require the spending of municipal tax dollars.

Councillor Herman believed the funding should be dedicated toward the Gable Rees Rotary Pool in Blenheim. Councillor Herman noted that the facility is used by citizens across Chatham-Kent. She further noted that there are deficiencies, accessibility and health and safety issues at this facility that need to be addressed.

Councillor Herman expressed concern that the funding request for the Capitol Theatre will be turned down due to the size of the request. She noted the importance of this project for the citizens of South Kent and felt that an application for the Gable Rees Rotary Pool, would be approved by the Province.

Councillor McGregor noted his continued support of the Capitol Theatre.

Councillor Faas felt that a decision must be made for the betterment of all of Chatham-Kent and noted his support of the recommendation.

Councillor Stirling noted that the interest of the citizens of South Kent for the completion of the Gable Rees Rotary Pool is being sacrificed in order to support the Capitol Theatre. He hoped that Council will support funding for the Gable Rees Rotary Pool at the next earliest possible opportunity.

Councillor Stirling believed that by supporting the recommendation Council is leading Chatham-Kent forward and by the absence of municipal tax dollars, Council is managing municipal resources responsibly. He noted his prior personal support of the Capitol Theatre. There are tremendous opportunities to be realized for the citizens of Chatham-Kent by Council taking this step tonight.

In response to a question by Councillor Crew, the Acting Chief Administrative Officer explained that the municipality can opt out of the funding application should an agreement with the Capitol Theatre not be obtainable.

Mayor Hope felt that this decision is about business, not about support of the Capitol Theatre. He questioned whether the same level of due diligence has been met for the acquisition of this property as is done on any other non-residential property by the municipality. The Acting Chief Administrative Officer explained that same level of due diligence has been met for a high level, principle based consideration, and will be met for the final detailed agreement as well.

In response to a question by Mayor Hope, the Acting Chief Administrative Officer explained that the land transfer tax is based on fair market value. At this stage of completion the fair market value is still relatively low and any land transfer tax would be the responsibility of the Chatham Capitol Theatre Association. In the event that the grant is not approved and the Capitol Theatre reverts back to the Capitol Theatre Association, they would have to pay the land transfer tax again.

Mayor Hope sought clarification on the municipality's insurance coverage for theatres.

The Acting Chief Administrative Officer explained that the current insurance provider will cover theatres. He further explained that any premiums due to insurance would be responsibility of the CCTA.

Mayor Hope expressed concern with the lack of information provided in order to make an informed business decision.

The Mayor put the Motion

<b>Councillor</b>	<b>Yes</b>	<b>No</b>
Brown		X
Clarke	X	
Crew	X	
Faas	X	
Fluker	X	
Gilbert	X	
Herman		X
King	X	
McGregor	X	
Parsons	X	
Pickard	X	
Pinsonneault		X
Robbins	X	
Stirling	X	
Sulman	X	
Vercouteren		X
Weaver	X	
Mayor Hope		X
<b>Total</b>	<b>13</b>	<b>5</b>

**Motion Carried**

Councillor Fluker moved, Councillor Faas seconded:

**“That a negotiated operating agreement with the CCTA must include the following:**

- 1. The ability to transfer property back to the CCTA if the MIII funding is not approved.**
- 2. A means of transferring the property back to the CCTA if the MIII grant is approved without contravening grant regulations set out by the province.**
- 3. Clear terms with the CCTA insulating the Municipality of Chatham-Kent from the responsibility of encumbered property and operating shortfalls.”**

The Mayor put the Motion

**Motion Carried**

## **12. CLOSED SESSION REPORTS**

### **COUNCIL CLOSED SESSION REPORT**

**February 4, 2008**

In attendance: Chair Robbins, Mayor Hope, Councillors Clarke, Crew, Fluker, Gilbert,

Herman, King, McGregor, Parsons, Pickard, Pinsonneault, Stirling, Vercouteren and Weaver.

Not in attendance: Councillors Brown, Faas, and Sulman.

No disclosure of pecuniary interest was declared.

During Closed Session of February 4, 2008, Council would report the following for approval:

1. Council received for information a routine approval for the Purchase of Road Widening for Reconstruction of Norton Line in Lot 2, Concession 15, former community of Orford.
2. Council received advice from the Solicitor regarding a non-disclosure agreement.

Councillor Robbins moved, Councillor McGregor seconded:

**“That the February 4, 2008 Closed Session Report be approved as given.”**

The Mayor put the Motion

**Motion Carried**

### **13. READING OF BY-LAWS**

#### **(a) FIRST READING**

Councillor Vercouteren moved, Councillor Parsons seconded:

**“That the by-laws be taken as read for the first time.”**

The Mayor put the Motion.

**Motion Carried**

#### **(b) SECOND READING**

Councillor Vercouteren moved, Councillor Parsons seconded:

**“That the by-laws be taken as read for the second time.”**

The Mayor put the Motion.

**Motion Carried**

#### **(c) COUNCIL TO GO INTO COMMITTEE, IF REQUIRED, TO DISCUSS BY-LAWS**

#### **(d) RESUMPTION OF COUNCIL**

#### **(e) THIRD AND FINAL READING**

- i. By-law to amend By-law Number 221-2003 of the Corporation of the Municipality of Chatham-Kent
- ii. By-law to confirm proceedings of the Council of The Corporation of the Municipality of Chatham-Kent at its meeting held on the 4<sup>th</sup> day of February, 2008

Councillor Faas moved, Councillor Pickard seconded:

**“That the by-laws be taken as read for the third time and finally passed.”**

The Mayor put the Motion.

**Motion Carried**

#### **14. APPROVAL OF COMMUNICATION ITEMS**

(a) Approval of the February 4, 2008 Council Information Package

Councillor Weaver moved, Councillor Stirling seconded:

**“That the February 4, 2008 Council Information Package be approved.”**

The Mayor put the Motion

**Motion Carried**

Councillor Weaver referenced Item 2(g) – Letter from Mayor Steve Arnold, St. Clair Township re Bluewater Ferry – Ice Breaking Levy.

Councillor McGregor declared a conflict of interest with respect to this item and removed himself from discussion and voting on the matter.

Councillor Weaver moved, Councillor Faas seconded:

**“That a letter of support be sent on behalf of the Bluewater Ferry to have the Canada Coast Guard reconsider its current position and cancel the annual levy of \$56,000 to provide ice breaking service for which the ferry service receives no benefit.”**

The Mayor put the Motion

**Motion Carried**

Councillor Parsons referenced Item 2(b) – Communication from the Sydenham Field Naturalists re Response to Chatham-Kent Wind Farm Proposals. He noted that he will bring this issue forward during the February 11, 2008 Planning Meeting where four wind farm applications will be considered.

Councillor Fluker referenced Item #3(a) – Resolution from the Town of Kingsville re Kraft Hockeyville 2008.

Councillor Fluker moved, Councillor Crew seconded:

**“That Chatham-Kent Council support the resolution from the Town of Kingsville regarding Kraft Hockeyville 2008 and that it be advertised for one week in CK Matters.**

Councillor Brown declared a conflict of interest as the advertisement would appear in his newspaper. He removed himself from discussion and voting on the matter.

The Mayor put the Motion

**Motion Carried**

Mayor Hope referenced Item #2(e) – Court Decision on Assessing Seasonal Trailers and Item #5 – AMO Alert re Intergovernmental Action on Housing and Homeless. He requested that Council review these items and provide direction to administration as needed.

## **15. NON-AGENDA BUSINESS**

There was no non agenda business.

## **16. RESOLUTION COUNCIL IN CLOSED SESSION & ADJOURNMENT**

Councillor Robbins moved, Councillor Pinsonneault seconded:

**“That Chatham-Kent Council adjourn to its next Meeting to be held at 6:00 p.m. on Monday, February 11, 2008 and that Chatham-Kent Council authorize itself to meet in closed session prior to such Meeting to discuss any matters permitted by The Municipal Act to be considered at a Closed Meeting.”**

The Mayor put the Motion.

**Motion Carried**

The meeting adjourned at 9:35 p.m.

\_\_\_\_\_  
Mayor – Randy Hope

\_\_\_\_\_  
Clerk – Elinor Mifflin

/mc